



Junior Achievement of South Florida, Inc.
 JA World Huizenga Center at Broward College
 1130 Coconut Creek Blvd.
 Coconut Creek, FL 33066
 PH: 954-979-7100, FX: 954-971-3525

2020-2021
JA Inspire Program Request Form
Feb 2nd & 3rd, 2021

School: _____

Address _____ City _____ Zip _____

Phone Number _____

Principal: _____ Principal's Email _____

Lead Teacher _____ Lead Teacher's Email _____

Lead Teachers Cell Phone: _____ Permission to text teacher: YES _____ NO _____

Number of students _____ Grade level _____

Number of Students _____ Grade level _____

Total Students attending _____

Please provide the following information for any other teachers/volunteers attending JA Inspire.

| Teacher's Full Name | # of Students | Teachers Full Email Address |
|---------------------|---------------|-----------------------------|
| 1. _____ | _____ | _____ |
| 2. _____ | _____ | _____ |
| 3. _____ | _____ | _____ |
| 4. _____ | _____ | _____ |
| 5. _____ | _____ | _____ |
| 6. _____ | _____ | _____ |
| 7. _____ | _____ | _____ |

JA Inspire Virtual Career Fair will take place during the dates and tentative times shown below. Please indicate your 1st and 2nd time choice for the live event. (JASF will do its best to fulfill the requested day and time but this is not guaranteed).

Live Event - February 2nd _____ 9:30 am – 11:00 am _____ 1:00 pm – 2:30 pm _____

Live Event - February 3rd _____ 9:30 am – 11:00 am _____ 1:00 pm – 2:30 pm _____

Recorded Session Option – flexible dates available after February 4th for 90-days if students are unable to attend the live event. Please indicate your interest YES _____ NO _____ (pre-registration is required).

FOR OFFICE USE ONLY

Program Request Form (PRF) received _____ PRF scanned for finance & data management _____
Entered into database/spreadsheet _____ Confirmation of request sent via e-mail _____
Class(es) entered into BCRM _____

Expectations / Agreement Memorandum of Understanding

Junior Achievement of South Florida (JASF) will provide:

- Teacher and student curriculum materials 2 (two) weeks from day the signed Program Request Form is received (beginning December, 2020).
- JA Inspire Virtual assistance and consultation, as available
- Teacher training sessions, if requested
- Ongoing support to teachers and volunteers by e-mail, phone or virtually, as needed

Principal agrees to:

- Encourage full participation in JA Inspire Career Fair
- Support teachers in their efforts to fulfill their agreement conditions
- Ensure Student Information is forwarded to JASF 4 weeks prior to event for pre-registration.

Teachers agree to:

- Use JA curriculum before and after visiting the JA Inspire Career Fair
- Use JA Inspire curriculum and materials with the understanding that they are the sole property of Junior Achievement and may not be shared, copied or in any way distributed or used by any party other than the person(s) signing this Program Agreement
- Communicate all information needed for Student and Teacher Pre-Registration 4 weeks prior to event date.
- Enforce behavioral expectations and consequences during Virtual Event.

We have read the above information and understand the financial and behavioral commitments we are making to the Junior Achievement of South Florida, Inc. program and facility.

Principal's Signature _____ Date _____

Principal's Name (please print) _____

Junior Achievement of South Florida
Attn: Claire Aguilera
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Phone: 954-979-7104 • FAX: 954-971-3525
Claire@jasouthflorida.org
www.jasouthflorida.org

NOTE JASF will verify receipt of request via email confirmation.